



2017 Request for Proposals – HVAC Services Habitat for Humanity of Pinellas County

Habitat for Humanity of Pinellas County, Inc. (Habitat) is seeking proposals from qualified contractors for *HVAC* services for our homes located at various locations in Pinellas County, Florida. Habitat builds between 50 to 55 new houses a year.

SERVICE PROVIDER SELECTION

Selection of the provider shall be based upon: (a) prior experience with similar projects, (b) backgrounds and qualifications of the persons responsible for the work, (c) availability of maintaining an electronic communication, including but not limited to PDF format (d) cost of materials, and (e) schedule availability/lead time from when order is approved.

GENERAL TERMS & CONDITIONS

The Request for Proposals (RFP) does not commit Habitat to award a contract, to pay any cost incurred in the preparation of the firm's RFP response or procure contract services or systems. Habitat reserves the right to accept or reject any or all RFP responses received as a result of this request, to negotiate with all qualified sources and/or to cancel all or part of this RFP. Habitat also reserves the right to choose one or several suppliers and products.

AWARD

The company/entity chosen to provide such services may be required to participate in negotiations. Habitat reserves the right to select a service provider without discussion based upon the initial proposal.

REQUIREMENTS

The company/entity shall be required to execute a standard Construction Agreement and provide proof of insurance, workers' compensation coverage (if applicable). If exempt, must provide exemption certificate

EQUIPMENT SPECIFICATIONS:

- Lennox or equal
- 14 SEER with Heat Pump
- 6" mechanical fresh air connection to the return side plenum controlled by motorized damper activated by central bath exhaust fan
- Honeywell Focus PRO 6000 Programmable Thermostat or equal

INSTALLATION:

- As per energy calculations and plans
- Exhaust fan for microwave (exhausted through the roof)
- Dryer vent exhausted per plans with metal box behind the dryer

- Range exhaust duct to the roof
- Transfer grills above all bedrooms with a door
- Energy Star exhaust fan/light combo on all bathrooms. Bath exhaust ducts to the roof
- Flex duct system with a UL181 sealant and mastic on all joints and seams
- Pre cast slab equipment pad
- MERV 11 High efficient air filter system on insulated return box and grill
- Complete system start-up
- 10 years parts warranty
- 1 year labor warranty
- 10 years compressor warranty
- 10 years coil warranty
- 1 year service agreement

PROPOSAL SUBMISSION

Proposals should be mailed, e mailed or hand delivered to Habitat for Humanity of Pinellas County, 13355 49th Street North, Clearwater, Florida, 33762. Attention: Gabriela Camacho, V.P of Construction & Procurement. Proposals should be clearly marked: “Habitat for Humanity HVAC Proposal”.

DESCRIPTION OF HABITAT FOR HUMANITY

Habitat for Humanity of Pinellas County, Inc. is a locally run affiliate of Habitat for Humanity International. Habitat works in partnership with volunteers and home owner applicants to build affordable housing. The houses are then sold to those applicants at no-profit with no-interest charged on the mortgage.

SECTION 3

“The work to be performed under this contract is subject to the requirements of section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. § 1701u. The purpose of section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by section 3 shall, to the greatest extent feasible, be directed to low-and very-low income persons, particularly persons who are recipients of HUD assistance for housing.”

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